

# Creating an FSA ID

**STEP 1:** To create an FSA ID, you must log on to [fsaid.ed.gov](https://fsaid.ed.gov)

Your FSA ID will replace your PIN as the way to confirm your identity when accessing your financial aid information through certain ED websites. When logging in to these websites, you will be required to enter only your FSA ID username and password. Once you visit the website, you will see the screen below. Enter all required identity information.

**Federal Student Aid**  
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## Create a New FSA ID

An FSA ID gives you access to Federal Student Aid's online systems and can serve as your legal signature.

Only create an FSA ID using your own personal information and for your own exclusive use. You are not authorized to create an FSA ID on behalf of someone else, including a family member. Misrepresentation of your identity to the federal government could result in criminal or civil penalties.

To create your own personal FSA ID, enter answers for the questions below and select CONTINUE.

*Important: When you are done click the CANCEL button to clear your data, even if you did not finish creating your FSA ID. Just closing your browser window or going to another website may not be enough to prevent other people using this computer from seeing your information until the session expires.*

\* Required

Create An FSA ID   Edit My FSA ID

E-mail

Confirm E-mail

Username \*

Password \*

Numbers    Uppercase Letters    Lowercase Letters    Special Characters    8-30 Characters    Show Text

Confirm Password \*

Are you 13 years of age or older? \*  
 I am 13 years of age or older.  
 I am 12 years of age or younger.

**CONTINUE**

[Edit My FSA ID](#)

[Frequently Asked Questions](#)

*This is a U.S. Federal Government owned computer system, for the use by authorized users only. Unauthorized access violates Title 18, U.S. Code Section 1030 and other applicable statutes. Violations are punishable by civil and criminal penalties. Use of this system implies consent to have all activities on this system monitored and recorded, which can be provided as evidence to law enforcement officials.*

**STEP 2:** Once the identity information has been provided, you will be asked to enter your FSA PIN number in order to link PIN to your FSA identity.

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If you already have a PIN, you can link your information to your new FSA ID by entering your PIN while registering for your FSA ID. (This will save you time when registering for your FSA ID.) If you've forgotten your PIN, don't worry; you can either enter the answer to your PIN "challenge question" during the FSA ID registration process to link your PIN, or you can just create your FSA ID from scratch. **A PIN is not required to create an FSA ID** but may delay the time at which your FSA ID may be verified and used.

## Link Your PIN to Your FSA ID

Enter your Federal Student Aid PIN below and select VERIFY to link it to your FSA ID. If you do not remember your PIN, select Help for more details or use the Forgot My PIN link.

By linking your PIN to your FSA ID, you will be able to use your new FSA ID with all FSA systems immediately.

If you don't remember your PIN or the answer to your PIN challenge question, then select CONTINUE WITHOUT PIN. We will send your information to the Social Security Administration (SSA) for confirmation. This takes 1-3 days. You will receive an e-mail when the match is complete. You can sign and submit an original FAFSA with your new FSA ID right away. For access to most other FSA systems, you must wait for SSA confirmation.



Social Security Number:

[Redacted]

Date of Birth:

[Redacted]

First Name, Middle Initial, Last Name:

[Redacted]

PIN \*

[Forgot My PIN](#)

VERIFY

CANCEL

< PREVIOUS

CONTINUE WITHOUT PIN >

**STEP 3:** Next, you will be asked to provide personal information such as your SSN, DOB, and Full Legal Name.

## Personal Identification Information

To apply for an FSA ID, complete the information below and select CONTINUE.

I understand that I will be required to certify that the information that I provide to obtain an FSA ID is true and correct and that I am the individual who I claim to be. If I am not that person who I claim to be, I understand that I am not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I may be fined, sent to prison for not more than five years, or both.



Social Security Number \*

-  -

Show Text

Date of Birth \*

mm/dd/yyyy

First Name, Middle Initial, Last Name \*

CANCEL

< PREVIOUS

CONTINUE >

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**STEP 4:** You will continue to fill out profile information, such as your log in information, address, and email.

**PLEASE NOTE:** Your username does not expire, but your FSA ID password will expire every 18 months unless you change it. **Your FSA ID password is not the same as the former FAFSA password, which is now known as the Save Key.**

## Profile Information

First, review the information you have provided carefully. Mistakes can cause delays or problems with the disbursement or repayment of financial aid.

Then complete the additional questions below. Select CONTINUE to proceed.



\* Required

Your PIN information has been imported into your FSA ID application. You should review the information and make sure it is up to date.

Social Security Number:

First Name, Middle Initial, Last Name:

Date of Birth:

Username \*

Password \*

Criteria Met  Show Text

Confirm Password \*

E-mail

Confirm E-mail

Mailing Address

City, State, Zip Code

  

Phone

Alternate Phone

Language Preference

English  Español

CANCEL

CONTINUE

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**STEP 5:** This step will require you to answer your security questions in case you forget your login information. Two questions you may select specified options and two other questions you will create.

### Challenge Questions And Answers

Challenge questions and answers are used to retrieve your username or password if you forget them and to unlock your account. Provide the challenge questions and answers below and select CONTINUE.

Identity **Profile** Review & Confirm Done

**Challenge Question 1 \*** \* Required

Select Your Question  ⓘ

**Answer 1 \***  ⓘ

Show Text

**Challenge Question 2 \***

Select Your Question  ⓘ

**Answer 2 \***  ⓘ

Show Text

**Challenge Question 3 \***

Create Your Own Question Here  ⓘ

**Answer 3 \***  ⓘ

Show Text

**Challenge Question 4 \***

Create Your Own Question Here  ⓘ

**Answer 4 \***  ⓘ

Show Text

**Challenge Question 5 (Used to access your information over the phone) \***

Type a significant date in your life (MM/DD/YYYY) ⓘ

**Answer 5 \***  ⓘ

Show Text

CANCEL ← PREVIOUS CONTINUE →

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**STEP 6:** Once you have completed your security questions, you will be sent a secure code to the email you have provided in your profile information. This will verify your email account.

The screenshot shows the 'Verify Your E-mail' step. At the top left is the 'Federal Student Aid' logo with the text 'An OFFICE of the U.S. DEPARTMENT of EDUCATION'. To the right is the text 'PROUD SPONSOR of the AMERICAN MIND®'. The main heading is 'Verify Your E-mail'. Below it is a paragraph: 'An e-mail containing a secure code was sent to your e-mail address on file. Important: If you're accessing your e-mail via the Web, make sure to open a separate browser tab or window. If you did not receive an e-mail, you can [request a new secure code](#).' Below this is the heading 'Enter the Secure Code' and a paragraph: 'Enter the secure code below and select CONTINUE to verify your e-mail address. After you verify your e-mail address, you can use it as your username when logging in.' A note follows: 'Note: It may take a few minutes for the e-mail to arrive. Check your junk folder if you cannot find the message in your inbox. Some e-mail providers require that you add an e-mail address to your address book before you can receive any e-mail from that address. To ensure that our messages can be delivered to your inbox, enter our originating e-mail address, FSA-ID@ed.gov into your address book.' Below the text is a progress bar with four segments: 'Identity', 'Profile', 'Review & Confirm' (which is highlighted in green), and 'Done'. Below the progress bar is a form with a label 'Secure Code \*' and a text input field. To the right of the input field is a small icon of a speech bubble. Below the input field are three buttons: 'CANCEL', 'CONTINUE WITHOUT VERIFYING', and 'CONTINUE >'. The 'CONTINUE >' button is highlighted in green.

**STEP 7:** Next, you will certify that you have read and accept the terms and conditions of creating the FSA ID. *And Viola!* You have successfully created your FSA ID.

The screenshot shows the terms and conditions certification step. It features a scrollable text area with the following text: '• change your password by selecting Change My Password under the Edit My FSA ID tab, or • disable your FSA ID so that no one can use it by selecting Disable My FSA ID under the Edit My FSA ID tab. I declare under penalty of perjury under the laws of the United States of America that the information that I have provided to obtain an FSA ID is true and correct, and that I am the individual who I claim to be. I understand that falsification of this statement may be punishable by a fine, by imprisonment of not more than five years, or both. If you agree to these terms, select the "I certify that the above information is correct & accept the terms & conditions". If you do not agree to the conditions, select CANCEL.' Below the text area is a checkbox with the text 'I certify that the above information is correct & accept the terms & conditions'. The checkbox is checked and highlighted in yellow. Below the checkbox are three buttons: 'CANCEL', 'PREVIOUS <', and 'CONTINUE >'. The 'CONTINUE >' button is highlighted in green.

Parents of student financial aid applicants must create their own FSA ID as well and can apply for an FSA ID at any time. If you don't have one by the time you enter any of the sites that require it, you will be prompted to apply for one. However, if you think the Social Security Administration (SSA) might have the wrong name or date of birth for you in its records, go to [www.ssa.gov](http://www.ssa.gov) now to find out how to correct any errors. Your information must be correct with the SSA before your FAFSA or FSA ID can be processed. FSA IDs are required when accessing the following websites:

Fafsa.gov    Studentloans.gov    [www.nsls.ed.gov](http://www.nsls.ed.gov)    studentaid.gov/login    [www.teach-ats.ed.gov](http://www.teach-ats.ed.gov)